

DISTANCE LEARNING GUIDELINES

AUGUST 2020
8 AM – 4 PM, MONDAY – FRIDAY

WELCOME TO OUR FALL DISTANCE LEARNING PROGRAM!

We are looking forward to providing your child with a rich environment of learning. As we wait for more direction from VVE and VVE Teachers, we have put together a beginning plan of how Distance Learning will look at VVCC.

1. Children will be grouped in pods of up to 12 children, all in the same grade level. These groups will remain the same throughout distance learning. There will be no mixing of students. We will further break down children by VVE Teacher.
2. Each child will have a cubby to put their backpack carrying charged Chromebook, headphones, textbooks, packets, and any school supplies needed, reusable lunchbox, and reusable water bottle. You may leave your child's pencil box (labeled) in their cubby, Chromebooks may not stay at VVCC.
3. Children will wear masks inside our building, but not outside. Teachers wear masks inside and outside. Families will provide masks for their children.
4. Children will physically distance when possible.
5. Children will spend lots of time outdoors especially during breaks, lunch, PE, and outdoor art.
6. We will continue our stringent cleaning, sanitizing, and disinfecting protocols.
7. Children will wash hands upon entering VVCC, before and after transitions, before and after lunch, before and after snack, after the bathroom and after outdoor time.
8. Only one child will be allowed in the bathroom at a time and bathroom is cleaned after each use.
9. Children will have a visual health and temperature check every morning. Parents will be asked family health and covid-19 questions daily.

See COVID Protocols on our web site for all our stringent procedures.

Please keep all of us healthy and safe!

VVCC STAFF RESPONSIBILITY

1. Greet your child with a (masked) smile every day!
2. Make sure your child's emotional and social needs are met and nurtured every day.
3. Teach your child how to set up their workstation at their dedicated spot with all necessary items needed.
4. VVCC will start each day with a PE Program called "Boks Burst" (www.bokskids.org) A physical activity program designed to get kids active and establish lifelong commitment to Health and Fitness. This will help the children get ready for their learning day.
5. Follow your child's VVE Teachers' schedule, all instructions, and monitor your child's progress. Answer any questions your child might have and guide their learning process. Help them work on follow up/support work so concept learning is achieved.
6. Reinforce any concepts necessary as to the best of our ability.
7. Keep your child focused and ready to learn during their school day.
8. VVCC staff will monitor their group of children and supplement learning activities such as PE, Art, Engineering, and Science.
9. VVCC will make sure this is a fun, nurturing, and successful environment
10. VVCC staff will sign the children in and out daily.

PARENTS' RESPONSIBILITY

Your child needs to arrive between 8 AM – 8:20 AM. Please be prompt. Pick up is 3:50 PM to 4:10 PM

1. Parents will pull up in the bus lane. Please pull your car forward when possible. Remain in the car while VVCC Staff or Management take child's temperature, record, and conduct a Visual Health Screening. Parent will be asked Family Health & COVID-19 Questions daily.
2. We ask you drop off/pick during designated times. If you are unable to do that, park your car, call the center, and we will meet you on the ramp to the left of the building for a temperature check and health screening.
3. By bringing your child to VVCC, you acknowledge that neither your child nor any family members have had any signs or symptoms of any illness, including but not limited to: fever, coughing, shortness of breath, fatigue, rash or sore throat.
4. Children should not be given Motrin or Tylenol before being dropped off at VVCC. If they have any symptoms, please keep them home. Help us to stay COVID-19 and germ-free.
5. Parent's will need to provide all Snacks, Lunches, and Water daily.

6. Parent's will be responsible to provide a charged Tablet or a Chromebook and **headphones** for their Students Learning Needs. We will need all **passwords written down**. Parents are also responsible for any print outs, packets or (text) books, pens, pencils, markers, scissors, and paper that their child might need to participate in their learning daily. Once VVE teachers set up their zoom/virtual times, children will need to be at VVCC no less than 20 minutes before scheduled time. Children may bring a backpack to store their items in their cubby. Reusable lunch bags are permissible and refillable water bottles recommended.
7. Parents are responsible to let VVE teachers know their child is attending VVCC for DL and communicate any information relayed from VVE Teachers, or any guidance needed to allow your child to participate fully in our Distancing Learning Program.
8. Check your child's work nightly. Give VVCC feedback when necessary.

TENTATIVE SCHEDULE: 1st – 5th (MTTHF)

8 AM – 8:20 AM: Arrival

8:20 AM – 8:30 AM: Set up Workstations

8:30 AM – 9 AM: Outside for Boks Burst, wake our bodies up & get ready for Distance Learning

9 AM – 11:10 AM: Instructional Time, Snack & Outdoor Time @ 10 AM, Reading

11:10 AM – 12:10 PM: Lunch & Outdoor Time

12:10 – 2:20 PM: Instructional Time, Snack & Outdoor Time @ 1:10 PM

2:20 PM – 3:45 PM: VVCC Enrichment

Monday: Science

Tuesday: Engineering

Thursday: Technology, Coding, and Makey Makey

Friday: Snack Shack, Virtual Field Trips, Art, and District Approved Online Learning

3:50 PM – 4:10 PM: Pick-Up

TENTATIVE SCHEDULE: 1st – 5th (W)

9 AM – 11:10 AM: VVE Teacher Check-In with Students, Catch-Up Work, Snack & Outdoor Time @ 10 AM

11:10 AM – 12:10 PM: Lunch & Outdoor Time

Other Activities: Yoga, Mindfulness, Bike Day, Water Day, Art Focus, Dance and Movement, Sports, Outdoor Activities, Play

TENTATIVE SCHEDULE: TK/K (MTTHF)

8 AM – 8:20 AM: Arrival

8:20 AM – 8:30 AM: Set up Workstations

8:30 AM – 9 AM: Outside for Boks Burst, wake our bodies up & get ready for Distance Learning

9 AM – 11:15 AM: Instructional Time, Snack & Outdoor Time @ 10 AM, Reading

11:15 AM – 12:15 PM: Lunch and Outdoor Time

12:15 PM – 1:15 PM: Instructional Time, Reading

1:15 PM – 1:45 PM: Snack & Movement

1:45 PM – 2:20 PM: Free Play

2:20 PM – 3:45 PM: VVCC Enrichment:

Monday: Science

Tuesday: Engineering

Thursday: Technology, Coding, and Makey Makey

Friday: Snack Shack, Virtual Field Trips, Art, and District Approved Online Learning

3:50 PM – 4:10 PM: Pick-Up

TENTATIVE SCHEDULE: TK/K (W)

9 AM – 11:15 AM: VVE Teacher Check-In with Students, Catch-Up Work, Snack & Outdoor Time @ 10 AM

11:15 AM 12:15 PM: Lunch & Outdoor Time

Other Activities: Yoga, Mindfulness, Bike Day, Water Day, Art Focus, Dance and Movement, Sport, Outdoor Activities

These schedules are based on MDUSD, M of U, posted on their website. It may be adjusted, as necessary.

Valle Verde Children’s Center is not affiliated with Mount Diablo Unified School District. We are under the guidance of Contra Costa Public Health, the CDC, and Community Care Licensing and are following their strict COVID-19 Guidelines – because of this, we can remain open when Valle Verde Elementary School is closed.

Child’s Name: _____

Parent/Guardian Signature: _____ Date Signed: _____

Center Director Signature: _____ Date Signed: _____